



# Fisher Dowell

## Building Surveyors

www.fisherdowell.com.au

77 Jolimont Road,  
Forest Hill, Vic, 3131  
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### Application for Extension of Time of Occupancy Permit

Building Act 1993 Building Regulations 2018 Regulation Form 16

#### Applicant Details (Please complete all aspects of this form)

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone (BH): \_\_\_\_\_ Mobile: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Dear Sir or Madam,

I/We \_\_\_\_\_ of the property at \_\_\_\_\_

\_\_\_\_\_ wish to request an Extension of Time to

Commence / Complete (**\*please circle**) the building work.

My reasons for requesting an extension of time for the permit are \_\_\_\_\_

I hereby enclose a cheque / credit card details (**\*please circle**) for payment of:

- \$350 for a 12 month extension
  - \$200 for a 6 month extension
  - \$150 for a 3 month extension
- (Please note: swimming pools, spas and re-erections can only be extended for a maximum of 6 months)

Yours faithfully,

\_\_\_\_\_ Signature of Agent / Owner / Builder (**\*please circle**)

<b><u>CREDIT CARD PAYMENT</u></b>	
Please charge my credit card for the amount of \$ _____ Master Card <input type="checkbox"/> VISA <input type="checkbox"/>	
Credit Card Number: _____	
Expiry Date: ____ / ____	CCV: _____ (last three digits on the signature panel)
Name: _____	
Signature: _____	