



PTY LTD ABN: 73 101 354 545

building surveyors

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Application for Extension of Time of Occupancy Permit

Building Act 1993 Building Regulations 2006 Regulation Form 16

Applicant Details (Please complete all aspects of this form)

Date: _____

Name: _____

Postal Address: _____

Postcode: _____

Telephone (BH): _____ Mobile: _____

Fax: _____ Email: _____

Dear Sir or Madam,

I/We _____ of the property at _____

_____ wish to request an Extension of Time to

Commence / Complete (*please circle) the building work.

My reasons for requesting an extension of time for the permit are _____

I hereby enclose a cheque / credit card details (*please circle) for payment of:

- checkbox \$350 for a 12 month extension
checkbox \$200 for a 6 month extension
checkbox \$150 for a 3 month extension
(Please note: swimming pools, spas and re-erections can only be extended for a maximum of 6 months)

Yours faithfully,

_____ Signature of Agent / Owner / Builder (*please circle)

CREDIT CARD PAYMENT

Please charge my credit card for the amount of \$_____ Master Card checkbox VISA checkbox

Credit Card Number: _____

Expiry Date: ____/____ CCV: _____ (last three digits on the signature panel)

Name: _____

Signature: _____